

To: Chairman & Members of the Salcombe Harbour Board
(Cllrs R J Carter, M J Hicks and S A E Wright)
Co-opted Members – Mr J Barrett, Mr T Bass,
Mr C C Harling, Mr H Marriage, Mr M O'Brien and Mr P Waring)

Our Ref: CS/KT

cc: Remainder of Council for information
Usual press and officer circulation

4 July, 2011

Dear Member

A meeting of the **Salcombe Harbour Board** will be held in the **Main Hall, Cliff House, Salcombe** on **Tuesday, 12 July, 2011**, at **2.30 pm** when your attendance is requested.

Yours sincerely

Kathryn Trant
Senior Member Support Officer

<p>FOR ANY QUERIES ON THIS AGENDA, PLEASE CONTACT KATHRYN TRANT THE SENIOR MEMBER SUPPORT OFFICER ON DIRECT LINE 01803 861185</p>
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A G E N D A

1. **Minutes** - to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Board held on 6 June, 2011 (pages 1 to 7);
2. **Urgent Business** - brought forward at the discretion of the Chairman;
3. **Division of Agenda** - to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
4. **Declarations of Interest** – Members are invited to declare any personal or prejudicial interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting;
5. **Public Question Time** – a period of up to 15 minutes is available to deal with questions from the public;
6. **Feedback from Harbour Community Forums** – to receive verbal reports from Board Members who attend the Harbour Community Forums on behalf of the Board, and to appoint new Members required as a result of changes at annual Council;

7. **Annual Report** – to consider a report which outlines the way in which the Harbour Board operates and describes the progress made during the previous financial year (pages 8 to 34);
8. **Final Accounts 2010/11** – to consider a report which advises Members of the Harbour’s final trading position in 2010/2011 together with brief details of the main variations from the original budget (pages 35 to 48);
9. **Topical Harbour Issues** – to consider a report which updates the Harbour Board and public on a range of topical Harbour issues (pages 49 to 51);
9. **Performance Management** – to consider a report which set out the Harbour’s performance against agreed Performance Indicators (PIs) (pages 52 to 63);
10. **Matters for Future Consideration** – to consider a report which identifies matters for future consideration (pages 64 to 66).

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N.B. Legal and financial officers will not, as a general rule, be present throughout all meetings, but will be on standby if required. Members are requested to advise the Member Support Service in advance of the meeting if they require any information of a legal or financial nature.

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MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER

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